



LEARNING DESIGNER/DEVELOPER

Bottom-Line Performance, Inc. (BLP) is an Indianapolis-based learning company that provides custom course design services to a wide array of companies. BLP offers a competitive salary and benefit package as well as a great environment in which to work. We are a **semi-virtual company** featuring home-based working arrangements that require a motivated self-starter who is able to work well independently.

Due to continued growth, we have an opportunity for a learning designer:

Learning Designer

We are looking for an instructional developer with at least three years' experience in developing e-learning, distance learning, and ILT. Our ideal candidate will have:

- Strong writing skills with an ability to write clearly and concisely. (Candidate will be required to complete a pre-interview assessment to validate skills in writing and instructional design.)
- Experience in designing and developing instructional/training materials – ideally for both e-learning and instructor-led formats.
- An ability to move forward with limited information, ability to self-start, be flexible, and show analytic ability.
- Capability and desire to work in a virtual work environment.
- An educational background in instructional design or a related field (preferably a Master's degree).
- Proficiency in Microsoft Office products.
- Experience with a variety of authoring and graphics tools is a plus though not required: (Adobe Flash, Photoshop, Fireworks, etc.)
- Minimum GPA of 3.2 out of 4.0

A portfolio that includes instructional design and writing samples is required for an interview.

To apply for any of these positions, e-mail your resume and salary history to:

info@bottomlineperformance.com

To learn more about our clients and the type of projects we do, visit our web site at

www.bottomlineperformance.com

IMPORTANT: We cannot provide sponsorship to non-U.S. citizens. Individual must already have legal status that enables them to work in the U.S. **In addition, employees are expected to reside in close enough proximity to our office location to travel to BLP offices as needed.** (In other words, this is not a position for those who are geographically distant from our offices.)

The *Right* learning solution.